

## GOLDSBOROUGH AND FLAXBY GROUPED PARISH COUNCIL

### Minutes of Parish Council Meeting held on Monday 14th March 2016 at 7.30pm at the Bay Horse Inn, Goldsborough

Present: Councillors Michael O'Brien (Chairman), Claire Morrell, James Bishop,  
Simon Oldroyd, Stephen Rowe and Derrik Summers (Clerk)

Also in attendance: Jan Garrill (Chief Executive) of Two Ridings Community Foundation

**500. Apologies for absence**

Jackie and Matthew had given their apologies as well as Claire who had to leave before the end of the meeting.

**501. Declarations of interest relating to items on the agenda**

Stephen was unable to comment regarding item 513 (Parish Council website)

**502. Minutes of the previous meeting held on 4<sup>th</sup> January 2016**

There were no corrections or amendments required and accordingly the minutes together with the 3 financial pages that supported the January meeting were approved and signed by Michael.

**503. Matters arising from the Minutes to meeting held 4<sup>th</sup> January 2016**

- 1) Minutes 477 item 3) – Clerk has now received an update from YLCA re Financial Regulations appropriate to this size of parish council. Clerk to prepare a document based on this to present to the Councillors at the May 2016 meeting.
- 2) Minutes 477 item 11 and 485)– Clerk to enquire with AON about the PC's liability for having a defibrillator. **Done** – refer item 512.
- 3) Minutes 482 item 1- Storage of Allotments documents. **Done**. Refer item 510
- 4) Minutes 485 - Clerk to apply for adoption of the Goldsborough phone box. **Done** - refer item 512
- 5) Minutes 485 – Clerk to apply to Harrogate Borough Council for 50/50 match funding grant for a defibrillator by 24th January 2016. **Done** - refer item 512
- 6) Minutes 486 – Clerk to submit application to YLCA for a grant towards website costs by 14th January 2016. **Done** - refer item 513
- 7) Minutes 487 – Clerk to submit the new precept requirement to Harrogate Borough Council by 15th January 2016. **Done** - refer item 508.
- 8) Minutes 489 – Clerk to contact North Yorkshire County Council to request a 20mph speed limit outside and further restricted parking or crossing outside Goldsborough School. **Done** - Refer item 515
- 9) Minutes 490 – Clerk to apply for a No Cold Calling Zone of Goldsborough. **Not Done** - refer item 516.
- 10) Minutes 492 – Clerk to apply to Harrogate Borough Council for the commuted sums funding towards the dog friendly style and protection posts to the Flaxby Green. **Done** - refer item 518.
- 11) Minutes 493 – Clerk to apply to Harrogate Borough Council for the Commuted sums payment towards the new Pinfold bench. **Done**. Payment received.
- 12) Minutes 494 - Clerk to raise concerns with NYCC regarding the damage to the verges outside Goldsborough Church. **Done** - refer item 520
- 13) Minutes 497 - Clerk to contact Yorkshire Water and NYCC Highways over the flooding problems along Station Road, Goldsborough. **Done**. No reply yet.

**504. Allerton Incinerator & Allerton Waste Recovery Landscape & Cultural Heritage Fund**

1) There had been an AWRP meeting on 8<sup>th</sup> March at 6.30pm at The Bridge Hotel, Walshford - however Jackie was unable to attend.

2) Jan Garrill handed out details and spoke about the Allerton Waste Recovery Landscape & Cultural Heritage Fund grants. She confirmed that Two Ridings Community Foundation was a local charity that offered independent advice on fund utilisation and was assisting with projects associated with the (Section 106) £840,000.00 fund created out of the Allerton Incinerator project. Small grants of up to £1000 from this fund are being provided for planting and ecological based projects. Medium (up to £10,000) and large (up to £50,000) grants have recently been started to be considered for projects that enhance the community. Both Goldsborough and Flaxby fall into the area served by the fund. More details including what projects are appropriate for funding can be found at [www.trcf.org.uk](http://www.trcf.org.uk)

**505. Goldsborough Childrens Play Area**

Bin emptying and inspections have been kept up to and grass cutting will soon recommence following the winter break..

**506. Planning and Land Registration  
Planning permission.**

1) Planning applications:

a) Erection of two temporary classrooms (with temporary access) at Goldsborough School. The PC had no comments and this was communicated by the deadline date of 1st February 2016 to NYCC.

2) Planning decisions:

a) York Road, Goldsborough - erection of agricultural building and formation of hardstanding - approved 22nd January 2016 with 3 conditions.(commence by 22.01.19, in accordance with plans, and roof to be in dark grey and walls in dark green.

b) Manse Farm - variation of conditions to allow the closure of the Eastfield access; occupation of 100 dwellings prior to construction of the western roundabout on the A59, occupation of 100 dwellings prior to construction of pedestrian crossing island on the A59; provision of 40% affordable housing; deletion of Condition 36 to allow the development to commence without complying with the Code for Sustainable Homes - all withdrawn (Notified to PC on 26th January 2016)

**507. Manse Farm development north of York Road, Knaresborough - planning consultation**

The Councillors reviewed drawings and details that related to the proposed construction of 6nr commercial/industrial units (beside Hay-a-Park Lane). The Councillors agreed that these units introduced additional parking issues and asked the Clerk to respond (the next day) with concerns over the adequacy of the on site parking and the potential effect on adjoining roads due to any onsite inadequacy.

## 508. Finance and Insurance

- **Cheques:**

- 1) None raised since the last meeting:
- 2) Cheques signed at the meeting.  
832 – £27.11 to Yorkshire Water for estimated reading for allotments water usage  
833 - £197.00 to Yorkshire Local Councils Associations (annual subscription)

- **Bank Accounts:**

As at 4th March 2016 the Current Account statement showed £4557.44 (including the £630 website funding and allowing up to and including cheque 831). The Business Account had £4367.07 as at 5th January 2016.

- **Precept**

The application for the increased precept has been submitted by the Clerk and the new precept should then take effect for the financial year starting April 2016.

- **Commuted Sums**

The current Commuted Sums available are:

- 1) Goldsborough Verges £997.81
- 2) Goldsborough allotment £146.70
- 3) Goldsborough Church St green areas £98.62
- 4) Flaxby Village Green £221 (now approved by HBC to be used for protection posts and dog friendly style)

- **External audit**

This Council has 'opted in' to the selection of the External Auditor by the 'Smaller Authorities Audit Appointments Ltd'. At this stage it is not known what charges (if any) will apply. It should be noted however that with having a turnover less than £25K pa, external audit is virtually certain to cease for this PC for the 2017/18 Council years and thereafter. Annual returns will still however need to be completed.

- **Internal audit**

Ed Cousen has confirmed that he is willing to be the internal auditor once again. The Councillors approved this and agreed that the internal audit fee (not increased for several years) should be increased to £40.00. It is believed Ed as in previous years will forward the fee to a charity of his choice.

## 509. Neighbourhood Watch

The Clerk has spoken to Police co-ordinator (Sgt Ed Simpson) of Ringmaster about the glitch in the system of not mentioning the various incidents at farms in October 2015. Ed has confirmed that the Ringmaster system expires in August 2016 and is being superseded by a more interactive system that can also provide an App on a smartphone and should improve on the current Ringmaster system.

**510. Goldsborough Allotments**

- 1) All rents have now been received but unfortunately one tenant has, due to a change in circumstances, had to relinquish their half plot. The tenant does not want the rent back and accordingly to try to maintain usage this year the half plot will be offered at no charge for use up to 31st December 2016.
- 2) The only feasible suggestion so far for use of the £146.70 commuted sum is a personal gate into the allotments from Station Road. Currently there is just an opening beside a large field gate. As the money does not need to be used this year and there may come forward other and perhaps better suggestions for use of the money the Councillors agreed to hold back on doing anything for now.
- 3) The conveyance details were collected by Jackie and Simon and have been handed to the Clerk. Unfortunately these documents did not answer any of the questions raised by some parishioners or the Clerk. To avoid future bank storage charges, the Clerk has scanned the documents and retained the originals in a secure fireproof locker.

**511. Police items**

The latest crime figures for January and February 2016 have been circulated to all Councillors. No reported incidents occurred in the Grouped Parish in these months.

**512. Goldsborough phone box adoption and use of phone box/defibrillator**

- a) AON have confirmed that the insurance in place is adequate other than that the value of the phone box and defibrillator would need to be added.
- b) The Clerk has applied for the adoption of the phone box and BT and HBC have confirmed receipt and it has also been included under the HBC weekly list of planning applications. News of the planning application and progress on adoption is anticipated in March or early April.
- c) The application for 50/50 funding of the defibrillator ie £900 maximum has been successful.
- d) The Councillors agreed that the Clerk should query the VAT aspect of the purchase cost of the defibrillator as this was not clear in details received. Also the Clerk was asked to check with HBC (the grant providers) if the British Heart Foundation approved automated defibrillator could be purchased direct via Yorkshire Ambulance Service.
- e) The Councillors also agreed that the 50% cost of the purchase should be paid out of PC reserves and any later fund raising could be offset against this.

**513. Parish Council Website**

The Clerk has received confirmation from YLCA that the application for a grant of £630.00 was successful. This money has already been received into the PC Bank Account.

The Councillors considered the choices for website provider and all agreed that the quotation provided by Network Print should be accepted. The Clerk was asked to take this forward.

**514. Dog fouling**

It was believed that the dog fouling notices put up by Steve may have had some positive effect, but the problem still does exist.

It was agreed that in addition to something going into the next Parish Newsletter, a notice about HBC powers to prosecute and to ask villagers to be aware and 'whistle blow' if they see anything should be put up on the notice-boards.

**515. Goldsborough School – traffic/parking**

The Clerk has received from NYCC Highways Department a reply to the letter sent about the two issues (introduction of a 20mph speed limit back to the Play Area from at least the top of Midgeley Lane, and restricted parking or a crossing opposite the school). Without any history of incidents, the reply suggests no highway improvements including 20mph restrictions would be made. However a Highways officer will now be doing a spot check on the location at a drop off or collection time to assess the risks and to check the current signage and markings are not defective. The Councillors were dismayed by the reply but agreed to wait and see what comes from the site visit before considering the matter further.

**516. No cold calling zone - Goldsborough**

The Clerk has asked Matthew to put an item in the forthcoming Newsletter about a No Cold Calling Zone and once the Clerk has received feedback from this article, he will take things forward.

**517. Councillor Elections 2016**

The following is an update for the existing Councillors and for anyone else from the Grouped Parish wishing to stand as Councillor:

- a) Candidates guides and nomination papers have been sent out via the Clerk to all existing Councillors. The Clerk has spare documents for anyone else wanting to stand as a Councillor.
- b) HBC will hold two meetings at Crescent Gardens to give guidance to anyone interested in standing. One at 5.30pm on Wednesday 16<sup>th</sup> March 2016 and the other at 5.30pm on Wednesday 18<sup>th</sup> April 2016.
- c) Clerk will receive Notice of Election by Wednesday 30<sup>th</sup> March 2016 – to display the Parish of Flaxby elections at the Flaxby notice-board and the Parish of Goldsborough elections at the Goldsborough notice-board
- d) Nominations to stand for election (from existing Councillors and others willing to stand for election) must be received by HBC by 4pm on Thursday 7<sup>th</sup> April. The earliest nominations can be received by HBC is 31<sup>st</sup> March 2016.
- e) If there is more than one candidate for Flaxby then a poll will take place. If there are more than 6 candidates for Goldsborough then a poll will take place.
- f) If the election is to be contested a poll will take place on Thursday 5<sup>th</sup> May 2016 between 7am and 10pm. Likely venue will be Goldsborough Cricket Club
- g) All Councillors wanting to continue will need from the Clerk their registered elector number and that of any proposer.
- h) All existing Councillors can return their documents to Clerk for him to take to HBC in one go - thus saving Councillors individually going into HBC offices.

**518. Flaxby village green protection posts and dog friendly style**

Approval from HBC has now been received for the use of the commuted sums so Jackie can now take these works forward.

**519. Parish Council Risk Assessment**

The Clerk and Simon have together reviewed the Councils Risk Assessment and a number of suggestions for updating and improving were recognised. The Clerk will issue the amended document to all Councillors with the intention to discuss and approve at the next Parish Council meeting in May.

**520. Verges on Church Street, Goldsborough**

NYCC Highways have replied to the PC concerns over the damaged verges and potentially damaged gratings and covers in Church Street. They do not consider that at the moment the verge damage meets their criteria for carrying out any remedial works and further considers that the covers and gratings in the verges are built to withstand vehicles passing over them. Should the damage meet the intervention criteria in the future then remedials will be done.

**521. Items for Spring Parish Newsletter**

Items requested by the Councillors were 1) a No Cold Calling Zone at Goldsborough 2) Dog Fouling. 3) The Parish Council website 4) List of works appropriate works that could potentially be funded by the £840,000 Allerton Waste Recovery Landscape & Cultural Heritage Fund

**522. Correspondence**

- 1) Confirmation received that beacons will be lit on 21st April 2016 across the land to celebrate the Queens 90th birthday.
- 2) From HBC regarding the SHELAA (Strategic Housing and Employment Land Availability Assessment) initial sites list 2016. This (via the HBC website) confirms potential sites available for development in Flaxby and Goldsborough including a large swathe of land to the west of Flaxby and a revised site on Station Road towards the Cemetery in Goldsborough. Consultation on these sites will be carried out later this year.
- 3) From The Local Government Boundary Commission for England regarding the electoral review of Harrogate and new warding arrangements. There is a consultation period ending on 4th April 2016. The Clerk had put up notices in January that asked for the public to take part if they so wish. The review is unlikely to affect this Grouped Parish.
- 4) Notices regarding seeking 3 local reps to join panel advising on how funds (Two Ridings dealing with) should be allocated for maximum community benefit. The Clerk put up the notices in February.
- 5) From HBC to say the consultation on a draft Local Plan has been put back from July to October 2016. The eventual adoption of the Local Plan is now Autumn 2018.

**523. Members requests at the discretion of the Chairman**

None

**524. Flaxby Golf Course proposed development**

None

**525. Dates of next meetings**

Monday 9th May 2016 for the Annual Meeting, Annual Parish Meeting and Parish Council meeting.

Monday 4th July 2016.

The meeting closed at 9.10pm.